

	MICROPICELL FACILITY Histology Service Sample Submission Form	Document code: FE
		Effective date: 02/09/2026
		Version: 5
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This one-off request for histology services is part of one of your projects for which a feasibility assessment must first be carried out by the MicroPICell facility. If this has not been done, please contact the facility to obtain the request feasibility assessment form for validation by the facility.

For MicroPICell use only

N° request : Sample submission registration No. :
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To be completed by the user :

Study / project name and number:

User:

Project lead / principal investigator:

Unit / team:

Email:

Request date:

Samples

Sample type and species:

Number of samples:

Sample identification: (attach an additional sheet if required)

Fixation:

For chemically fixed samples:

Fixation date:

Reagent in which the samples are stored at the time of the request/

For MicroPICell use only:

Storage of samples, blocks and/or slides

- ☐ User tray - room 416
- ☐ Refrigerator - room 416
- ☐ -20°C freezer - room 421

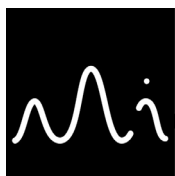
Drawer:

- ☐ -80°C MicroPICell freezer - room 428

Drawer:

Compartment:

- ☐ Other:



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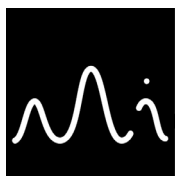
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Sample reference	Decalcification (bone)		Embedding in paraffin block		Unstained slides			Staining (sectioning included)								Deparaffinization / antigen retrieval			Immunostaining				
	Slow (EDTA)	Rapid (acid)	diagram orientation		Quantity	No. of sections/slide	Thickness (µm)	HPS Hematoxylin Phloxine Safran	HES Hematoxylin Eosin Safran	HE Hematoxylin Eosin	AB Alcian Blue	PAS Periodic Acid-Schiff	PS Picrosirius	MT Masson's trichrome	Other (please specify)	pH6 citrate	pH9 EDTA	Time and temperature	Staining type (single/multiplex)	Detection (brightfield / fluorescence)	Antibody/antibodies provided (ref./supplier)	Work in semi-independent mode	Work to be performed by facility staff
EX. Sample 1	X		X	flat	10	1	3	1		1				1					brightfield	DAB	Ac1	X	
						1	3																
Completion date																							



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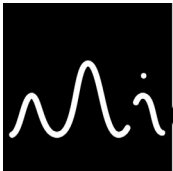
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Sample reference	Decalcification (bone)		Embedding in paraffin block		Unstained slides			Staining (sectioning included)								Deparaffinization / antigen retrieval			Immunostaining				
	Slow (EDTA)	Rapid (acid)	diagram orientation		Quantity	No. of sections/slide	Thickness (µm)	HPS Hematoxylin Phloxine Safran	HES Hematoxylin Eosin Safran	HE Hematoxylin Eosin	AB Alcian Blue	PAS Periodic Acid-Schiff	PS Picrosirius	MT Masson's trichrome	Other (please specify)	pH6 citrate	pH9 EDTA	Time and temperature	Staining type (single/multiplex)	Detection (brightfield / fluorescence)	Antibody/antibodies provided (ref./supplier)	Work in semi-independent mode	Work to be performed by facility staff
EX. Sample 1	X		X	flat	10	1	3	1		1				1					brightfield	DAB	Ac1	X	
						1	3																
Completion date																							

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For any **Multiplex/Hyperplex** request, please contact the facility staff to discuss your project.

Slide storage boxes

If your service request requires slides to be supplied, you may provide your own storage boxes. This eco-responsible approach will also avoid any charge for the boxes.

Storage boxes supplied by the user ☐ YES ☐ NO

If yes:

	Boxes for 100 slides	Boxes for 50 slides	Boxes for 25 slides	Case for 5 slides	Case for 3 slides	Case for 2 slides
Quantity						

- **Creation of Tissue Micro Array (TMA) :**
Specific form available from the facility staff

☐ Completed on

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Notes/Comments/Observations

IMPORTANT:

Collection of deliverables and samples

Once the work has been completed, you will be notified by email. You will have one month to collect your deliverables and samples. After this period, a reminder email will be sent. If one year has elapsed without collection of your deliverables and/or samples, you will receive an email informing you that the material will be destroyed.

Request submitted on:

Signature of requester :

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Estimated lead time (*if validated routine techniques are used*):

Closed on:

Signature:

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Date	Change from previous version	New version
02/04/2025	Added information on collection of samples and deliverables (deadlines)	2
21/05/2025	Added information on slide storage boxes that may be supplied by users	3
25/08/2026	Added the project lead / principal investigator field, Replaced the separate service sections with a single table.	4
02/09/2026	Added a column to the table: quantity (of slides) and added the term "total" to the column "Quantity of slides" + removed the "digitization" columns + added the "sample storage" box	5